



**Tuesday, June 10, 2025**

**\*Charles County Board of County Commissioners Regular Session (Legislative Day)**

**Charles County Commissioners' Meeting-Hybrid Virtual/In-Person**

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at [www.CharlesCountyMD.gov](http://www.CharlesCountyMD.gov). Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

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[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

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*[9:00 a.m.] Meet and Greet with Delegation from Mozambique (Government Building Conference Room Overflow Room 200 Baltimore Street, La Plata, MD 20646)*

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**[9:30 a.m.] Open Session (In Person - Commissioners' Meeting Room, 200 Baltimore Street, La Plata, MD 20646)**

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- Call to Order/Pledge of Allegiance
- Roll Call

**Signing of Sister City Agreement with Mozambique and Recognition**

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**[10:45 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

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- Roll Call

**Proclamations**

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- **Charles County Proclamations for June 2025**

[2025-44 Pride Month.pdf](#)

[2025-45 Post-Traumatic Stress Disorder \(PTSD\) Awareness Month.pdf](#)

[2025-46 Women's Veteran's Day.pdf](#)

[2025-47 Juneteenth.pdf](#)

[2025-48 Men's Health Week.pdf](#)

## Commissioners' Comments

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### Summary of Commissioners' Public Comments on May 20, 2025

[05202025\\_Public Comment TrackingC.pdf](#)

### Approval of the Minutes

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- Minutes of May 20, 2025

### Announcement(s)

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- Next Scheduled Session(s): June 24-25, 2025

### Approval Items

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- **Budget Amendment(s) and Budget Transfer(s):**  
(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)
- **FY2026 Budget Transfer Request for Healthy Families Home Visiting Grant**  
(Ms. Dina Barclay, Director, Department of Community Services)

[Microsoft Word - BTR- HFHV Contingency request.docx.pdf](#)

- **FY2025 Community Oriented Policing Services (COPS) Program Application**  
(Captain Caroline Baker, and Ms. Erin Shoemaker, Deputy Director Budgeting, Charles County Sheriff's Office)

[COPS Hiring Program-Sheriff Letter to CommissionersOCR.pdf](#)

[Copy of COPS Budget FY2026 OCR.pdf](#)

[FY25 COPS Hiring Program Notice of Funding OpportunityOCR.pdf](#)

[2025 COPS Hiring Program Fact SheetOCR.pdf](#)

- **Memorandum of Understanding (MOU)- Charles County Charitable Trust**  
(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Wesley Adams, County Attorney, Office of the County Attorney for Charles County; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; and Ms. Christie Burnett, Executive Director, Charles County Charitable Trust)

[2025.06.10 MOU - Charles County Charitable Trust Inc2.pdf](#)

[FYGrants by Categoryocr.pdf](#)

- **Resolution 2025-(12) Mill Hill Condemnation**  
(Ms. Elizabeth Theobalds, Deputy County Attorney, Office of the County Attorney for Charles County; and Ms. Sara Guy, Chief of Property Acquisition, Department of Planning and Growth Management)

[Exhibit 1 - 2-26-25 REVISED MILL HILL EASEMENT PLAT.pdf](#)

[Exhibit 2 - 3-6-25 MILL HILL ROAD WATERLINE EASEMENT DESCRIPTIONS.pdf](#)

[Mill Hill Road Condemnation Resolution FINAL2.pdf](#)

- **Letter of Support: Pomonkey High School Application for African American Heritage Preservation Grant**

(Ms. Jacqueline Baker, President, Pomonkey High School Alumni Association, Inc.; and Ms. Cathy Thompson, Assistant Chief of Planning, Department of Planning and Growth Management)

[Draft LOSocr.pdf](#)

## **Briefings-Morning**

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- **Briefing and Request to Introduce and Schedule a Public Hearing: Proposed Bill 2025-(06) Zoning Text Amendment (ZTA) 24-186 Master Sign Plan for Transit Oriented Development (TOD) Properties**

(Mr. Kirby Blass, Planner III, and Mr. Charles Rice, Planning Director, Department of Planning and Growth Management)

[\(ZTA\) #24-186 - 6-10-25 \(Power Point Presentation\) Autosaved.pdf](#)

[Application for Zoning Text Amendment \(ZTA #24-186\) Master Sign Plan for TOD Propertiesocr.pdf](#)

[Finalized Staff Report for PC Public Hearing on May 5, 2025ocr.pdf](#)

[PC Letter of Recommendation ZTA 24-186 \(May 5 2025\)Socr.pdf](#)

[Transit Oriented Development \(TOD\) Zoning Mapocr.pdf](#)

[ZTA #24-186 \(Bill 2025-06\) DRAFT BILL for 6-10-25 Briefing with the County Commissioners.pdf](#)

- **Briefing: PPR Strategies Detailed Report the Charter Education Campaign**

(Ms. Jennifer Harris, Chief of Media Services, and Ms. Deborah Hall, Acting County Administrator, Office of the County Administrator; and Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; Ms. Sandy Dubay, and Ms. Sophie Smith, PPR Strategies)

[2025.05.20 PPR\\_Ch Charles County Government \(1\).pdf](#)

## **[12:30 p.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(7)(8) of the General Provisions Article of the Annotated Code of Maryland.

## **[3:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)**

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- **Roll Call**

## **Additional Approval Items**

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- **Action on Boards and Commissions**

## **Charles County Boards and Commissions Annual Update**

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- **Briefing: Annual Update from Board of Electrical Examiners**

[2024 CY Annual Report Letter BOEE.pdf](#)

- **Briefing: Annual Update from the Charles County Library Board of Trustees**

[Library\\_AnnualReportocr.pdf](#)

- **Briefing: Annual Update from the Interfaith Commission**

[2024 ANNUAL REPORT Interfaith Commission.pdf](#)

## **Briefings-Afternoon**

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- **Update: Fire Suppression Task Force**

(Commissioner Collins; Ms. Michelle Lilly, Director, Department of Emergency Services; Ms. Deborah Hall, Acting County Administrator, Office of the County Administrator; and Mr. Wes Adams, County Attorney, Office of the County Attorney for Charles County)

- **Update: Goals and Objectives- Emergency Preparedness, Response and Safety**

(Ms. Michelle Lilly, Director, Mr. Tony Rose, Deputy Director, Ms. Lori Cherry, Chief of EMS and Special Operations, Mr. Jeffrey Clements, Chief of Communications, Mr. Jeffrey Thomas, Chief of Animal Control, Mr. Wade Haubert, Emergency Manager, Ms. Kathy Lewis, Database Specialist GIS, Department of Emergency Services; and Mr. Mark Kaufmann, Fire Chief)

[2025.06\\_ Goals- Emergency Preparedness Response and Safety June 2025.pdf](#)

- **Briefing: Update on the Charles County 2026 Comprehensive Plan Process**

(Ms. Amy Blessinger, Planner III, Mr. Charles Rice, Planning Director, and Ms. Cathy Thompson, Assistant Chief of Planning, Department of Planning and Growth Management; and Ms. Evelyn Kasongo, Project Consultant, Michael Baker International)

[2026 Comprehensive Plan Commissioner Briefing June 10 2025 FINAL2.pdf](#)

- **Work Session Bill 2025-04 Revisions to Recordation Tax**

(Mr. Wes Adams, County Attorney, Office of the County Attorney for Charles County, and Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services)

[Recordation Tax Legislation \(002\).pdf](#)

[Public Hearing Recordation Tax.pdf](#)

- **Update and Work Session: Establishing Term Limits for Charles County Commissioners**

( Mr. Wes Adams, County Attorney, Office of the County Attorney for Charles County)

## **Commissioners' New Business**

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**[6:00 p.m.] Public Hearing -Hybrid In Person/Virtual - Government Building, 200 Baltimore Street, La Plata, MD 20646**

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- **Public Hearing: Proposed Bill 2024-(16) Zoning Text Amendment (ZTA) 24-182 Driveways and Parking for Agritourism Projects**

(Mr. Kirby Blass, Planner III and Ms. Kelly Palmer, Planner III, Department of Planning and

**In-person:** Speaker sign-up will begin 30 minutes (1/2 hour) prior to the hearing at the Charles County Government Building (200 Baltimore Street, La Plata) and will end at the commencement of the hearing.

**Virtually:** Call (240) 776-6709, between 8 a.m. to 4 p.m. on June 10, 2025, to register to speak. Once registered, citizens will receive a virtual link to testify between 6:00 p.m. and 9:00 p.m. after in-person speakers testify. If you are not available to speak when your name is called, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

**Written or voicemail comments** may be submitted in lieu of oral testimony, or to expand upon oral testimony, and will be accepted Friday, May 23, 2025, starting at 8:00 a.m. through Tuesday, June 10, 2025, at 5:00 p.m.

**E-Comment:** <https://www.charlescountymd.gov/government/public-comments/public-hearingcomments/zta-24-182>

**Phone message:** call 301-645-0652

**Mail:** Commissioners of Charles County, 200 Baltimore Street, La Plata, Maryland 20646. Comments sent by mail must be received no later than Tuesday, June 10, 2025

Those citizens with special needs may contact Maryland Relay Service TDD 1-800-735-2258.

[Bill 2024-16 Document Guide for BOCC 06102025 \(002\)b.pdf](#)

[Bill\\_2024-16\\_Required\\_Aisles\\_and\\_Driveways\\_for\\_Agritourism\\_\\_Memo\\_to\\_County\\_Commissioners\\_3-6-2025b.pdf](#)

[PC Letter of Recommendation to CC Regarding ZTA 24182 April 7 2025b.pdf](#)

[PUBLIC NOTICE for Bill 202416 ZTA24182 Board of County Commissioners Public Hearing 61025.pdf](#)

[Zoning Text Amendment \(ZTA\) #24-182 \(Bill 2024-16\) PH June 10 2025 \(002\).pdf](#)

## **Adjournment**

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**AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE**

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