



Tuesday, July 22, 2025

***Charles County Board of County Commissioners Regular Session (Legislative Day)**

Charles County Commissioners' Meeting-Hybrid Virtual/In-Person

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[9:00 a.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Call to Order/Pledge of Allegiance**
- **Invocation** (Pastor James Cogman, Metropolitan United Methodist Church)
- **Roll Call**

Commissioners' Comments

- **Summary of Commissioners' Public Comments on July 8, 2025**
[07082025_Public Comment TrackingCFinal.pdf](#)
- **Summary of Commissioners' Joint Town Hall Comments on July 8, 2025**

[Joint Town Hall July 8, 2025 Comments .pdf](#)

Approval of the Minutes

- **Minutes of July 8, 2025**
- **Notice of Attendance Summaries**

[07.16.25 Notice of Attendance Summary.pdf](#)

Announcement(s)

- **Next Scheduled Session(s): September 9-10, 2025**

- **Announcement: Public Hearing Date**

Proposed Bill 2025-(03) The Fire, Rescue, and Emergency Medical Services Tax Rate
(Corrections to Charles County Code, Chapter 54)
(Originally scheduled on May 13, 2025)

NEW Date; September 30, 2025 at 6:00 p.m. to be held in in the Charles County Government Building both in person and virtually

Approval Items

- **Budget Amendment(s) and Budget Transfer(s):**

(Ms. Samantha Chiriaco, Chief of Budget, Department of Fiscal and Administrative)

[FY2025 Budget Transfer Request #555 Southerland Septic Connection.pdf](#)

[FY2026 Budget Transfer Request #329 DES Purchase Three LifePak'sc.pdf](#)

[FY2026 Budget Transfer Request #44 Sports and Wellness Center A&E Design Services Phae I.pdf](#)

- **Change Order #05 Landfill Leachate System Pump Station and Force Main**

(Mr. Charles Strawberry, Capital Services Program Manager, Department of Public Works-Utilities)

[CO#05_Landfill Leachate PS&FM Additional Paving_encrypted_.pdf](#)

[FY2026 Budget Transfer Request #412 Landfill Leachate.pdf](#)

- **ThinkBig Networks (TBN) Proposed PILOT Agreement**

(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; and Mr. Wes Adams, County Attorney, Office of the County Attorney for Charles County)

- **Options Contract with the Maryland Department of Transportation Project No.: PG067B32 Project: MD 382 (Croom RD)**

(Ms. Sarah Guy, Chief of Property Acquisition, Department of Planning and Growth Management and Ms. Danielle Mitchell, Assistant Deputy County Administrator)

- **Approval of the Board of County Commissioners Calendar Year 2026 Session Calendar**

(Ms. Carol DeSoto, Clerk to the Charles County Board of County Commissioners)

[DRAFT 2026 BOCC Session Calendar Approved with PC Joint TH.pdf](#)

Legislative Work Session

- **Legislative Work Session: Prepare for 2026 Maryland General Assembly Session**

(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejeda de Gomez, G.S. Proctor & Associates, Inc.)

[CCG - April 30 2025 Legislative Agenda.pdf](#)

Briefings-Morning

- **Briefing and Request to Schedule a Public Hearing: Amend the Solid Waste Management Plan**

(Ms. Frances Sherman, Chief of Environmental Resources, and Ms. Margaret Romero, Assistant Chief of Environmental Services, Department of Public Works; and Ms. Amy Blessinger, Planner III, Department of Planning and Growth Management)

[2025 SWMP Amendment Briefing PP.pdf](#)

[SWMP Amendment 07152025 Submission.pdf](#)

[SWMP Glossary 2025.pdf](#)

[Appendix D SWMP Amendment Process 2025.pdf](#)

- **Briefing and Request to Introduce and Schedule a Public Hearing: Proposed Bill 2025-(07) Commissioners Term Limits**

(Mr. Wes Adams, County Attorney, Office of the County Attorney for Charles County)

[DRAFT BILL.TERM LIMITS.07.22.25.pdf](#)

- **Briefing: Announcement and Overview of the Goals and Objectives Official Portal Launch**
(Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Bill Kidwell, Chief Information Officer, Ms. Gina Markovich, IT Project Manager, Ms. Lauren Ryan, Systems Analyst I, and Mr. Miles Norton, Systems Analyst II, Department of Fiscal and Administrative Services)

[Open Gov Link](#)

[Commercial](#)

[11:15 a.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(3)(4)(7)(8)(10) of the General Provisions Article of the Annotated Code of Maryland.

[3:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Roll Call**

Additional Approval Items

Charles County Boards and Commissions Annual Update

- **Briefing: Annual Update from Disability Review Boards (Sheriff's Office and Charles County)**

[2024 SDRB Report Memo.pdf](#)

- **Briefing: Annual Update from the Police Accountability Board and the Administrative Charging Committee**

[2024 PAB Annual Report.pdf](#)

[2024 PAB Attendance.pdf](#)

[Police Accountability Board - Bylaws and Procedures.pdf](#)

Briefings-Afternoon

- **Briefing: Update on Recreation, Parks, and Tourism Fees and Charges**
(Ms. Kelli Beavers, Director, Mr. Sam Drury, Deputy Director, and Ms. Tammie Kuss, Financial Operations Manager, Department of Recreation, Parks, and Planning)

[2025.07 RPT Fees and Charges Final2.pdf](#)

- **Work Session: Proposed Bill 2025-(05) Industrial Development Authority**
(Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; and Ms. Michelle Frye, Acting Director, Department of Economic Development)

[Industrial Development Authority Legislation.pdf](#)

Commissioners' New Business

[5:00 p.m.] Commissioners' Public Comment Session

The Board of Commissioners will receive public comments as part of its normal agenda for this meeting today.

Each speaker will be called up to share their comments in the order that they signed up, and will be limited to three minutes, after which the Clerk will call up the next person on the list.

- **[Link to View Public Comments](#)**

Registration for Commissioners' Public Comment Session

In-person: Speaker sign-up will begin at 4:30 p.m. at the Charles County Government Building (200 Baltimore Street, La Plata).

Virtually: Call (240) 776-6709, between 8 a.m. to 4:00 p.m. on Tuesday, July 22, 2025, to register to speak. Once registered, citizens will receive a virtual link to present comments. If you are not available

to speak when your name is announced, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

[6:00 p.m.] Public Hearing -Hybrid In Person/Virtual - Government Building, 200 Baltimore Street, La Plata, MD 20646

- **Public Hearing: Proposed Bill 2025-(06) Zoning Text Amendment (ZTA) 24-186 Master Sign Plan for Transit Oriented Development (TOD) Properties**

(Mr. Kirby Blass, Planner III, and Mr. Charles Rice, Planning Director, Department of Planning and Growth Management)

In-person: Speaker sign-up will begin 30 minutes (1/2 hour) prior to the hearing at the Charles County Government Building (200 Baltimore Street, La Plata) and will end at the commencement of the hearing.

Virtually: Call (240) 776-6709, between 8 a.m. to 4 p.m. on July 22, 2025, to register to speak. Once registered, citizens will receive a virtual link to testify between 6:00 p.m. and 9:00 p.m. after in-person speakers testify. If you are not available to speak when your name is called, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

Written or voicemail comments may be submitted in lieu of oral testimony, or to expand upon oral testimony, and will be accepted July 4, 2025, starting at 8:00 a.m. through Tuesday, July 22, 2025, at 5:00 p.m.

E-Comment: <https://charlescountymd.info/ZTA24186>

Phone message: call 301-645-0652

Mail: Commissioners of Charles County, 200 Baltimore Street, La Plata, Maryland 20646. Comments sent by mail must be received no later than Tuesday, July 22, 2025.

Those citizens with special needs may contact Maryland Relay Service TDD 1-800-735-2258.

The associated documents for this item will be accessible to the public on July 4, 2025, in the Department of Planning and Growth Management or online at: <https://bit.ly/TODMasterSign>. For more information, please contact Kirby R. Blass, Planner III at 301-645-0653 or Blassk@charlescountymd.gov.

[Bill 2025-06, ZTA 24-186, PH7-22-25 Presentation.pdf](#)

[Application for Zoning Text Amendment \(ZTA #24-186\) Master Sign Plan for TOD Propertiesocr.pdf](#)

[Finalized Staff Report for PC Public Hearing on May 5, 2025ocr.pdf](#)

[PC Letter of Recommendation ZTA 24-186 \(May 5 2025\)Socr.pdf](#)

[Transit Oriented Development \(TOD\) Zoning Mapocr.pdf](#)

[ZTA #24-186 \(Bill 2025-06\) DRAFT BILL for 6-10-25 Briefing with the County Commissioners.pdf](#)

[Waldorf Station Presentation - ZTA 24-182 Commissioner Hearing - 7.22.2025.pdf](#)

Adjournment

AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE
