



Tuesday, November 4, 2025

***Charles County Board of County Commissioners Regular Session (Legislative Day)**

Charles County Commissioners' Meeting-Hybrid Virtual/In-Person

The County Commissioners will be holding these public meetings virtually and limited in-person. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[8:00 a.m.] Charles County Economic Development Department Fall Meeting 2025 College of Southern Maryland Velocity Center, 4465 Indian Head Hwy, Indian Head, MD 20640

Charles County Economic Development Department's [2025 Fall Meeting, The Partnership Economy](#), on **Tuesday, November 4, 2025, from 8:00 a.m. to 12:30 p.m.** at the **College of Southern Maryland Velocity Center**. This year's program explores how businesses can partner at the local, state, and regional levels to accelerate growth, share resources, and spark innovation.

Your \$25 ticket includes a hot breakfast and dedicated networking time, allowing you to start forming your next partnership on the spot. Register today to secure your seat!

[Register](#)

[2:00 p.m.] Open Session In Person (Commissioners' Meeting Room, 200 Baltimore Street, La Plata, MD 20646)

- **Call to Order/Pledge of Allegiance**
- **Roll Call**

Proclamations

- **Charles County Proclamations for November 2025**

[2025-74 National Native American Heritage Month.pdf](#)

[2025-75 Family Court Awareness Month.pdf](#)

[2025-76 National Hospice, Palliative, and Home Care Month.pdf](#)

[2025-77 National Family Caregivers Month.pdf](#)

[2025-78 National Animal Shelter Appreciation Week.pdf](#)

[2025-79 Military Family Appreciation Month.pdf](#)
[2025-80 Veterans Day.pdf](#)
[2025-81 Iossif Mario Gressis Day.pdf](#)
[2025-82 Adoption Awareness Month.pdf](#)
[2025-83 Shop Small Business Saturday.pdf](#)
[2025-84 National Hunger and Homelessness Awareness Week.pdf](#)

Recognition

- **Recognition: Dr. Siamack Bahrami for Donation of Property for Department of Emergency Services**
- **Recognition: Employee Length of Service and Top Performer, Third Quarter (July-September 2025) and Top Performer Second Quarter (April-June 2025)**

[July Anniversaries 2025.pdf](#)
[September Anniversaries 2025.pdf](#)
[August Anniversaries 2025.pdf](#)
[20_PLUS_YEARS_3rd Quarter JUL-SEP 2025.pdf](#)

[3:00 p.m.] Open Session (Hybrid- Virtual and Limited In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

- **Roll Call**

Commissioners' Comments

- **Summary of Commissioners' Public Comments on October 28, 2025**

Approval of the Minutes

- **Minutes of October 28, 2025**
- **Notice of Attendance Summaries**

[10 31 25 Notice of Attendance Summary.pdf](#)

Announcement(s)

- **Next Scheduled Session(s): November 18-19, 2025**

Approval Items

- **Budget Amendment(s) and Budget Transfer(s):**
(Mr. Samantha Chiriaco, Chief of Budget, Department of Fiscal and Administrative)
- **Request for Approval: Charles County Board of Education FY2026 Inter-Category Budget Transfer and FY2026 Inter-Category Budget Transfer Phoenix International School of the**

Arts (PISOTA).

(Ms. Karen Acton, Chief Financial Officer, and Ms. Sherri Fisher-Davis, Budget Manager, Charles County Public Schools)

[BOARD-ACTION-ITEM-Budget Q1-2026 Expense Reallocation_1_REVISED.pdf](#)
[BOARD-ACTION-ITEM-Budget Q1-2026 Expense Reallocation_2.pdf](#)

- **Change Order No. 7: St. Charles Well No.16 ITB 18-41**

(Ms. Jennifer Sims, Project Manager II, Mr. William Thompson, SCADA Systems Specialist, Mr. Samuel Walter, Program Manager, Department of Public Works- Utilities)

[Change Order 7 Memo.pdf](#)

Briefings-Afternoon

- **Briefing: Sheriff's Office Retirement Plan (SORP) Annual Investment and Actuarial Review**

(Ms. Alexis Blackwell, Director, and Ms. Megan Donnicks, Deputy Director, Department of Human Resources; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; Mr. Alton Fryer, Director of Client Services, Ms. Ann Sturner, Senior Consulting Actuary; and Ms. Michelle Boyles, Consulting Actuary, Bolton USA)

[2025-6-30 Charles County Sheriff's Office Retirement Plan_Final.pdf](#)
[Bolton actuarial presentation SORP 11-04-2025.pdf](#)

- **Briefing: Other Post Employment Benefits (OPEB) Annual Investment and Actuarial Review**

(Ms. Alexis Blackwell, Director, and Ms. Megan Donnicks, Deputy Director, Department of Human Resources; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; Mr. Alton Fryer, Director of Client Services, Ms. Ann Sturner, Senior Consulting Actuary; and Ms. Michelle Boyles, Consulting Actuary, Bolton USA)

[Charles County OPEB_Q2 2025_Final.pdf](#)

- **Briefing: Charles County Pension Plan (CCPP) Annual Investment and Actuarial Review**

(Ms. Alexis Blackwell, Director, and Ms. Megan Donnicks, Deputy Director, Department of Human Resources; Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services; Mr. Lazaro Guzman, Vice President, Full Services Investments, Mr. David Pappalardo, Vice President and Consulting Actuary, and Mr. Morris Jackson, Director of Relationship Management, Empower)

[Charles County Nov 2025 mtg .pdf](#)
[Charles County Pension Plan_745018-E1-2Q25.pdf](#)
[CHARLES COUNTY PENSION PLAN 2Q25.pdf](#)

Commissioners' New Business

[5:00 p.m.] Commissioners' Public Comment Session

The Board of Commissioners will receive public comments as part of its normal agenda for this meeting today.

Each speaker will be called up to share their comments in the order that they signed up, and will be limited to three minutes, after which the Clerk will call up the next person on the list.

- [Link to View Public Comments](#)

Registration for Commissioners' Public Comment Session

In-person: Speaker sign-up will begin at 4:30 p.m. at the Charles County Government Building (200 Baltimore Street, La Plata).

Virtually: Call (240) 776-6709, between 8 a.m. to 4:00 p.m. on Tuesday, November 4, 2025, to register to speak. Once registered, citizens will receive a virtual link to present comments. If you are not available to speak when your name is announced, we have the right to move on to the next caller. Each speaker will be allotted three (3) minutes.

[6:00 p.m.] Closed Session (Hybrid- Virtual and In Person - Government Building Conference Room, 200 Baltimore Street, La Plata, MD 20646)

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(7) of the General Provisions Article of the Annotated Code of Maryland.

Adjournment

[AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE](#)
